**PARTNER INSTITUTION**

**PERIODIC REVIEW POSTGRADUATE RESEARCH (PGR)**

**ADDITIONAL INFORMATION**

For professional doctorates or research degree programmes, in addition to the reflective document and standard supporting information, an outline of how the course team’s arrangements comply with the [University’s Code of Practice on Professional Doctorates or the University’s Code of Practice on Postgraduate Research Degrees](http://www.essex.ac.uk/about/governance/regulations/) should be provided.

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| **Partner Institution:** |  |
| **Date PGR Additional Information form completed:** |  |
| **Date of Periodic Review:** |  |
| **Date of previous Periodic Review or Validation:** |  |
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| 1. **The research environment:**   **1a. Staffing**   * The number of professional practice and/or research supervisors * The number of students per supervisor * The arrangements should a member of staff leave * Arrangements for complying with the relevant [University Code of Practice](https://www.essex.ac.uk/governance-and-strategy/governance/policies) with regard to staffing * Supervisory experience and training | |
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| **1b. Facilities available to research students** *(if not detailed in Reflective Document)*   * Office space * Equipment (PCs etc) * Common Room * Facilities available during professional placements * Other facilities * Policy on allocation and availability | |
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| **1c. Research culture**   * How the course team and/or partner institution creates a research community for its research students, for example through student induction, research seminar programmes and integration of students into the research culture | |
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| **1d. Financial support for research students**   * Sources of funding for students * Support for students to attend appropriate seminars and conferences | |
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| 1. **Supervisory arrangements**  * A description of supervisory arrangements * The progression requirements for confirmation of status or progression rules from one year to the next. Please provide details, including the Partner milestones which will be applied for this course * Arrangements for Supervisory Panels, Research Student Progress Board and, where there is a taught component, Examination Boards * A copy of supervisory panel forms and examples of anonymised forms * Procedure for dealing with problems with supervision | |
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| 1. **Research and generic skills training**  * A description of research and generic skills training provided and the approach to training needs analysis (attach any statement on research training provision that has been provided to the research councils) | |
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| 1. **Research ethics**  * A description of the arrangements for overseeing research and professional ethics. | |
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| 1. **Placements (where applicable for professional doctorates)**  * A description of arrangements for managing professional placements, drawing on guidance within the UK Quality Code [for](https://www.qaa.ac.uk/quality-code) Higher Education | |
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| 1. **Assistant Lecturers (where applicable) (previously Graduate Teaching Assistants)**  * How the course team and/or partner institution supports the professional development of its Assistant Lecturers * Number of Assistant Lecturers * Compliance with the [University’s Code of Practice on Teaching and Demonstrating by Graduate Students](https://www.essex.ac.uk/governance-and-strategy/governance/policies), in particular arrangements for training, mentoring, and monitoring | |
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**Document review information**

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| **Document owner** | Partnerships Team |
| **Document author** | Rachel Frost, Senior Partnerships Manager |
| **Document last reviewed by** | Dawn Mott, Partnerships Manager (Development and Oversight) |
| **Date last reviewed** | February 2022 |
| **Review frequency** | Annually |