**Application Form – International Impact Fund**

Please read the Guidance Notes for further details on eligibility criteria. If you have any queries or questions, please contact [Impact-Programmes@Essex.ac.uk](mailto:Impact-Programmes@Essex.ac.uk). This application form is for the calling window 3 July to 31 July 2023. Funds will be allocated to successful proposals for Financial Year 23-24 and must be used by 31 July 2024 as an absolute deadline.

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| **Lead applicant name** |  |
| **Email** |  |
| **Department** |  |
| **Name(s) of co-applicant(s)** |  |
| **Project title** |  |
| **Briefly describe the project.** *How does the proposal align to the key aims of the fund? 150 words max* | |
|  | |
| **Where will the project generate impact?** *Describe how the project is ‘international’. 150 words max.* | |
|  | |
| **What are the outcomes and impacts you hope to achieve from the project?** *150 words max* | |
|  | |
| **How will you achieve the intended impact?** *What activities are you planning and why? 250 words max* | |
|  | |
| **Is the activity being organised in collaboration with an external partner(s)?  Y  N**  *If yes, please provide details of the partner and any contribution they will make to the project* | |
|  | |
| **Outline the proposed timescale including planning, delivery and evaluation** | |
| **Time period** | **Activity** |
| *e.g. May-June* | *Development of workshops* |
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| **Please describe any plans for follow up activities** *150 words max* | |
|  | |
| **How and when will you evaluate the project’s success, the scale of the impact, and the potential for follow-on work?** *200 words max* | |
|  | |
| **Funding requested** *to a maximum of £10k including VAT. Please see guidance notes for a description of ‘Reverse Charge VAT’.* | |
| **Expenditure Item** | **Amount (£)** |
| Equipment |  |
| External (consultants, services etc.) |  |
| Travel |  |
| Consumables |  |
| Staff costs – research/project assistance |  |
| Other |  |
| **Total project cost (including VAT)** |  |
| **I agree to undertake the work described in the project proposal and to submit a report to the Research and Enterprise Office on completion of the project** | |
| **Signature of Lead Applicant** |  |
| **Date** |  |

**FOR OFFICE USE ONLY**

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| **Project Approval by:** |  |
| **REO** |  |
| **RCP record No** |  |
| **Project Decision Date** |  |
| **Date Applicant Notified** |  |