Record of moderation

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| **Module code and title:** |  |
| **Module lead:** |  |
| **Title of assessment:** |  |
| **Submission date for the assessment:** |  |

The sample for moderation should include:

* Examples of all classifications given
* Examples from all markers
* All fails above 20

The sample should be 10% of submitted pieces or five pieces, whichever is greater, unless there are more than 200 submitted pieces in which case a sample of 20 can be taken.

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| Student registration number | Marker | Mark given | Comments by moderator |
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Moderators should comment on the quality and standards and consistency of the marking and feedback. Moderators should not change individual students’ marks but the first marker and moderator should agree whether marks require review across the particular piece of assessment or module, which may lead to marks being adjusted. In the case of a major discrepancy all the work should be double marked.

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| **Moderator overall comments:** |  |
| **Response from first marker:** |  |
| **Moderator signature:** |  |
| **Date of completion:** |  |

This form should be returned by the moderator to xxx@essex.ac.uk.