**UNIVERSITY OF ESSEX**

**Department of X**

Validation of XXX Provision

**Date**

**Room/Zoom Link**

**Panel member list:**

|  |  |  |
| --- | --- | --- |
| Name | Role | Department/Institution |
|  | Chair | Faculty Dean (UG/PG) |
|  | Faculty Dean (UG/PG) | Faculty of XX |
| (QUAD source) | e.g., Lecturer *(internal panel member)* | School/Department of XX |
| (QUAD source) | e.g., Senior Teaching Fellow *(internal panel member)* | School/Department of XX |
| (Department source) | e.g., Principle Lecturer *(external expert)* | University of XX |
| (Department source) | e.g., 2nd Year student/apprentice (*student panel member)* | University of Essex |
| (Department source) | PSRB panel member (if combined event with accreditation review) | PSRB name |

**In Attendance:**

|  |  |  |
| --- | --- | --- |
| QUAD/PGRE | Secretary | XX (Academic Section) |

**Students meeting the Panel**

**Members of the Department meeting the Panel**

**Any other groups meeting the Panel**

**Document review information**

|  |  |
| --- | --- |
| Document owner | Quality and Academic Development Team |
| Document last reviewed by | Aminah Suhail, Quality and Academic Development Manager |
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