

Key Events Schedule 2024/25

V1

Date Updated:18/09/2024

University Week	Start Date	Finish Date	Event Title	Core Event	Start Time	End Time	Stannah (Lift) Engineer Required	DRAX (Fire) Engineer Required	Location	Event Lead	Comments
01	30/09/2024	30/09/2024	Loughton Registration	Yes	09:30	16:30			Loughton Campus (Orchard Studio 1)	Christopher Bone / Stacey Balsdon	Project Mangers to be aware of Registration activities
01	30/09/2024	03/10/2024	Welcome Village	Yes	All Day	All Day			All Campuses	Jess Johnston/ Stacey Balsdon	PM to ask permission from CO for works to go ahead
01	30/09/2024	04/10/2024	Main Registration (Colchester Campus)	Yes	09:00	17:00			Sports Hall and LTB04	Christopher Bone / Stacey Balsdon	PM to ask permission from CO for works to go ahead
01	04/10/2024	04/10/2024	Fresher's Fair	No	09:00	18:00			Colchester Campus	Dominic King	SU event across all Squares
02	07/10/2024	12/10/2024	Late Registration (Colchester Campus)	Yes	09:00	17:00			5N.151	Christopher Bone / Stacey Balsdon	Project Mangers to be aware of Late Registration activities
02	12/10/2024	12/10/2024	Southend Open Day	Yes	09:00	16:00	Yes		Southend Campus	Alice Couling	PM to ask permission from CO for works to go ahead
04	26/10/2024	26/10/2024	Open Day (October)	Yes	09:00	16:00	Yes		Colchester Campus	Alice Couling	PM to ask permission from CO for works to go ahead
06	06/11/2024	06/11/2024	Open Day (Loughton)	Yes	09:00	16:00			Loughton Campus	Alice Couling	PM to ask permission from CO for works to go ahead
07	16/11/2024	16/11/2024	Open Day (November)	Yes	09:00 (TBC)	16:00 (TBC)	Yes		ICLH, SQ5. Tours Campus	Alice Couling	PM to ask permission from CO for works to go ahead
12	16/12/2024	20/12/2024	Study Abroad Exams in-person	Yes	All Day	All Day			Online and in person - Colchester Campus	Exams Office	PM to ask permission from CO for works to go ahead
14	07/01/2025	07/01/2025	January Arrivals Day	Yes	All Day	All Day			Colchester Campus	Stacey Balsdon	PM to ask permission from CO for works to go ahead
14-15	02/01/2025	11/01/2025	Study Abroad Exams Online (including Saturday)	Yes	All Day	All Day			Online	Exams Office	PM to ask permission from CO for works to go ahead
14 -15	02/01/2025	11/01/2025	Christmas Vacation Exams (including Saturday) Hybrid	Yes	All Day	All Day			Hybrid online and in person	Exams Office	PM to ask permission from CO for works to go ahead

16	18/01/2025	18/01/2025	January Mini Open Day	Yes	09:00	17:00	Yes		ICLH/ various departmental rooms - and Tours campus	Alice Couling	Project Mangers to be aware of Offer Holder Day activities
20	15/02/2025	15/02/2025	Sat Offer Holder Day	Yes	09:00	17:00	Yes		ICLH/ various departmental rooms - and Tours campus	Alice Couling	Project Mangers to be aware of Offer Holder Day activities
23	08/03/2025	08/03/2025	Offer Holder Day	Yes	09:00	17:00	Yes		ICLH/ various departmental rooms - and Tours campus	Alice Couling	Project Mangers to be aware of Offer Holder Day activities
25	19/03/2025	19/03/2025	PG Open Evening	Yes	TBC	TBC	Yes		ICLH/ various departmental rooms - and Tours campus	Alice Couling	Project Mangers to be aware of Offer Holder Day activities
28	07/04/2025	11/04/2025	Spring Graduation	Yes	All Day (TBC)	All Day (TBC)	Yes	Yes	Colchester Campus	Chelsey Smith/ Jodie Field	PM to ask permission from CO for works to go ahead
29	16/04/2025	16/04/2024	Offer Holder Day / Mini Open Day	Yes	All Day (TBC)	All Day (TBC)	Yes	Yes	Colchester Campus	Chelsey Smith/ Jodie Field	PM to ask permission from CO for works to go ahead
30-32	22/04/2025	09/05/2025	Early Exams (Hybrid online and in person)	Yes	Varies		Yes		Hybrid online and in person	Exam Office	No noisy works near exam rooms
31	03/05/2025	03/05/2025	Sat Offer Holder Day	Yes	Varies		Yes		Hybrid online and in person	Exam Office	No noisy works near exam rooms - Includes Saturday's
33-36	12/05/2025	06/06/2025	Summer Exams	Yes	Varies		Yes		Hybrid online and in person	Exam Office	No noisy works near exam rooms
37	12/06/2025	12/06/2025	UCAS 2025	Yes	09:30	15:00	Yes		Sports Arena/Squares/LTB TBC	Alice Couling	PM to ask permission from CO for works to go ahead
37	25/06/2025	25/06/2025	Annual Meeting & Summer Reception	Yes	14:00	20:00 (TBC)	Yes		Colchester Campus (Depends Upon tours, mainly ICLH and Silberrad Plaza)	Holly Ward	PM to ask permission from CO for works to go ahead
38	21/06/2025	21/06/2025	Open Day (June)	Yes	09:00	16:00	Yes		TBC	Alice Couling	PM to ask permission from CO for works to go ahead
42	14/07/2025	18/07/2025	Summer Graduation	Yes	All Day (TBC)	All Day (TBC)	Yes	Yes	Colchester Campus	Chelsey Smith/ Jodie Field	PM to ask permission from CO for works to go ahead

45	TBC	TBC	Hot Clearing	Yes	All Day	All Day			Colchester Campus, CTC, Floor 7 CER	Mandy Chetham, Elved Roberts	PM to ask permission from CO for works to go ahead
46	16/08/2025	16/08/2025	Clearing Open Day	Yes	All Day	All Day	Yes		Colchester Campus		PM to ask permission from CO for works to go ahead
46	TBC	TBC	Clearing tours of Campus	Yes		All Day			ICLH - and Tours campus		PM to ask permission from CO for works to go ahead
48-50	18/08/2025 TBC	12/09/2025 TBC	Resit Exams (including Saturday's)	Yes	Varies				Colchester Campus	Exam Office	No noisy works near exam rooms
	TBC	TBC	Southend Open Day	Yes			Yes		Southend Campus	Alice Couling	PM to ask permission from CO for works to go ahead
51	20/09/2025	20/09/2025	Open Day (September)	Yes	09:00	16:00	Yes		Colchester Campus	Alice Couling	PM to ask permission from CO for works to go ahead