

**“The University of Essex…must continue to be a place of intellectual rigour, a teaching institution of the highest quality…it must stand for excellence.”**

***- Albert Sloman (1963)***

**Excellence in Education Award**

**2024**

**Application Form**

**Application Cover Sheet**

**Applicant/Team Details:**

|  |  |
| --- | --- |
| Title, First and family name of applicant/nominee:  (If applying for team award, please include the name of lead person;  noting that the lead person will also be the point of contact for the team) |  |
| If this is a peer-nomination, please write your name: |  |
| Team name (if any) and the full names of team members, including roles and email addresses:  (Please *only* include the names of team members who have ***actively contributed*** to the project.) |  |
| Department/School/Section of the applicant(s)/nominee(s): |  |

Please summarise below the main teaching/supporting learning responsibilities you have undertaken whilst

at Essex (for teams: the main duties and responsibilities of the team):

**Category of award for which you are applying:**

|  |  |
| --- | --- |
| Excellent **Assistant Lecturer and Graduate Laboratory Assistant** Award (individual) |  |
| Excellent **Educator** Award (individual or collaborative) |  |
| Excellence in Education **Leadership** Award (individual) |  |
| **Please note:** Any applications towards the **Student Recognition category** (individual or collaborative) are to be made by students via **the dedicated Microsoft Form only** (<https://forms.office.com/e/mSU6zXAZ1e>) |  |

**Applicant and Head of Department/School/Section Signature:**

*It is important to confirm that you have the support of your Head of Department/School/Section in making your application.*

Please provide their name and signature below:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |
| --- |
| Name and Signature of applicant or name of nominating person (contact person for team award):  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Writing your Statement:**

Please read the Excellence in Education Award Guidance in full before completing your statement.

The statement is not expected to exceed the 1000-word limit. There is no minimum word count.

Peer-nominated applicants would be informed of their nominations and given the opportunity to comment and/ or consider enhancing their applications with a reflective narrative and supporting evidence if applicable. Peer-nominated applicants reserve the right to withdraw their application from the process if they wish.

Successful applications to the awards often address the following in their submission:

* **Aims, objectives and rationale** for the individual or team's approach to a particular learning scenario, environment or issue.
* Demonstration of **student involvement** with the individual or team submission (if applicable).
* Focus on how the individual or team has addressed **a thematic issue** such as assessment and feedback, employability, academic support, etc.
* **Description** of how the individual or team has tackled a particular situation.
* Detailed and **reflective account of the outcomes and impact** of the individual or collaborative work
* **Use of evidence** of how the individual or team's work has enhanced student learning.

**Your Statement:**

Please provide a short title for your statement, good practice or project:

**Supporting material**

Please read the Excellence in Education Award Guidance before completing this section.

**Next Steps (Optional)**

Part of the University Education Strategy is to reward and support good practice. Please provide a short description of your next steps in relation to the good practice you have presented above. You could identify any hopes and aspirations as well as support and/or resources needed to take this project further. (Please note that this section will **not** be part of the reviewers’ decision making.)

Please submit your application electronically to [the EEA Moodle page](https://moodle.essex.ac.uk/course/view.php?id=13229) (If you are applying from a partner institution, please email your application to [eea@essex.ac.uk](mailto:eea@essex.ac.uk)).

The deadline for all applications (self- and peer-nominations) is **5pm on Monday 16 September 2024**.