**Application Form - Impact Accelerator Fund 2024-2025**

Please read the Guidance notes for applicants for further details on eligibility criteria. If you have any queries or questions, please contact impact-programmes@essex.ac.uk. This application form is for the call window 11 October to 11 November 2024. Funds will be allocated to successful proposals for Financial Year 2024-25 and must be spent by 30 June 2025 (no extensions will be granted).

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| **Lead applicant name**  |  |
| **Email** |  |
| **Department**  |  |
| **Project title** |  |
| **What research are you accelerating the impact of?** *200 words max. Please describe your research that is underpinning the activity for which you are seeking funding. This does not have to be published research, but please link to the relevant RIS record, or cite publications, where appropriate***.** |
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| **Summary of project** *150 words max.* |
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| **Potential REF Impact Case Study?** |  |
| **Proposed activity, including the rationale and the objectives**  |
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| **Outline the proposed timeline for the project** *including milestones for planning, delivery and evaluation* |
| **Start date (no earlier than 01/12/2024)** |  | **End date (no later than 30/06/2025)** |  |
| **Time period** | **Activity / Milestone** |
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| **Who are the stakeholders / participants and beneficiaries of your project?** *Please detail who are you involving and how have you identified them; and how you will identify any further relevant individuals/ organisations to involve. Beneficiaries may not be directly engaged in the funding activity.* |
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| **What benefits will the activity have for those involved, or for other stakeholders?** |
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| **Partners and collaborators (in delivery of the project/activity)** *Provide details of external partners working or involved in the delivery of the activity. Detail any in-kind contributions the partner will make (including £ value)*  |
|  |
| **Inputs, Outputs, and Impacts** *Detail the activities and inputs, the outputs that will be produced from these activities and the early and later stage impacts you expect to occur. Describe how you will measure the success/delivery of these.*  |
| **Activities and Inputs** |
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| **Outputs** |
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| **Early and later stage impacts** |
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| **Please describe any plans for follow-up activities**  |
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| **Funding requested** *max. £10,000 including VAT* |
| **Expenditure Item** | **Amount (£) – Please itemise**  |
| Staff Costs |   |
| Travel |  |
| Consumables |  |
| Other |  |
| External Consultancy |  |
| Equipment |  |
| **Total project cost (including VAT)** |  |
| **I agree if my project is offered funding, I cannot receive a cost code or start work until I have obtained ethical clearance to do so.** |
| **I agree to undertake the work described, to submit a report to the Research and Enterprise Office on completion of the project and record all activities and impact on the RIS-Impact Module.** |
| **Signature of Lead Applicant** |  |
| **Date** |  |

**FOR OFFICE USE ONLY**

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| **Project Approval by:** |  |
| **REO** |  |
| **RCP Record Number** |  |
| **Project Decision Date** |  |
| **Date Applicant Notified** |  |